

# Norfolk Electoral Board

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## Minutes of the General Election Canvass, January 6 & 8, 2021

### **Present:**

Michael Khandelwal (Chair), Atoy Carrington (Vice Chair), H. Michael Ziegenfuss (Secretary),  
Stephanie Iles (Director of Elections & General Registrar)

### **Observers Present:**

No Observers Present

### **Others Present:**

No Others Present

The Norfolk Electoral Board was called to order on Wednesday, January 6th at 10:01 AM by Mr. Khandelwal in the Circuit Court Clerk's conference room to canvass the January 5, 2021 Special Election and to consider the Provisional Ballots cast.

### **Approval of Minutes from the January 4, 2021 Electoral Board Meeting:**

Ms. Carrington moved to approve the minutes from the January 4, 2021 meeting. Mr. Ziegenfuss seconded the motion. The Board unanimously approved the minutes from the meeting.

### **Research of Provisional Ballots:**

Four (4) Provisional Ballots were issued on January 5, 2021. Mr. Ziegenfuss' motion to direct the staff of the Office of Elections to research the qualification for each voter was seconded by Ms. Carrington. The Board unanimously approved the motion, and the Provisional Ballots were placed in the custody of Mrs. Yetta Wilkins, Elections Assistant IV.

### **Election Canvass, Day One (01/06/2021):**

The Board began the canvass of the election.

The Board finished the Canvass of the nineteen (19) Precincts.

Mr. Ziegenfuss moved to recess the meeting until January 8, 2021 at 2:30 p.m. in the 5th Floor Conference Room of Norfolk City Hall to continue to canvass the January 5, 2021 Special Election. The motion was seconded by Ms. Carrington and carried unanimously. The Board recessed at 11:33 a.m.

### **Election Canvass, Day Two (01/08/2021):**

The Board re-convened at 2:32 p.m. on January 8, 2021 in the 5th Floor Conference Room of Norfolk City Hall to continue to canvass the January 5, 2021 Special Election.

The canvass of the Absentee Precinct was completed. There were 389 in person votes and 198 mail in ballots.

The Board canvassed the four (4) Provisional Ballots issued on Election Day. The Registrar presented the results of the research on each voter's qualification. Of the Provisional Ballots, two (2) persons did not receive an absentee ballot and two (2) persons voted in the wrong precinct. Ms. Carrington made a motion to not count the two (2) ballots cast in the wrong precinct and to count the two (2) persons who did not receive an absentee ballot and had not voted otherwise. The motion was seconded by Mr. Ziegenfuss and passed by a unanimous vote of the Board. The Board counted the two (2) approved Provisional Ballots and completed the Provisional Ballot Certification Form.

The Abstracts were printed and signed by each Board member before the Board Secretary signed and sealed five (5) copies. The Results Certification Checklist was also prepared and signed by Ms. Iles and Mr. Ziegenfuss, then sent, along with an attested copy of the Abstracts, to the Virginia State Board of Elections electronically.

The Board discussed ethics and making an Ethics Statement that Board Members would agree to and sign.

Mr. Ziegenfuss moved to adjourn the meeting, which was seconded by Ms. Carrington. The meeting was adjourned at 3:45 p.m. by unanimous vote of the Board.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'H. Ziegenfuss', with a stylized flourish at the end.

Henry Michael Ziegenfuss, Secretary  
January 8, 2021